

MINUTE BOOK XXVI, PAGES 86-91
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
August 10, 2017

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, August 10, 2017 at 7:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Council Members Present: W. Paul Henkel, Sally P. Williams, Judy Jablonski, James K. Troutman, Paul R. Bryant

Council Members Absent: None

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Emily M. Watson, Parks and Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News
James Neal, Statesville Record & Landmark

MAYOR YOUNG CALLED THE MEETING TO ORDER

ITEM 1. MAYOR YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Delivered by Deacon Samuel Mott, New Life Missionary Baptist Church, Troutman

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

None

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Henkel, seconded by Council member Williams, and unanimously carried, agenda for the regular meeting of August 10, 2017 was approved as presented.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 6. APPROVAL OF AGENDA BRIEFING MINUTES OF JULY 10, 2017

ITEM 7. APPROVAL OF CLOSED SESSION MINUTES OF JULY 10, 2017

ITEM 8. APPROVAL OF REGULAR MEETING MINUTES OF JULY 13, 2017

ITEM 9. APPROVAL OF RESOLUTION 15-17 TITLED: “RESOLUTION ACCEPTING ABSOLOM DRIVE AND FESPERMAN CIRCLE AS PUBLIC STREETS”

ITEM 10. APPROVAL OF FAÇADE FOR LYTTON STREET APARTMENTS “TROUTMAN PLACE”

ITEM 11. RESOLUTION 16-17 TITLED: “RESOLUTION RECOGNIZING ANDREW TYLER CLANCY AS AN EAGLE SCOUT AWARD RECIPIENT”

ITEM 12. APPROVAL OF TOWN MANAGER EMPLOYMENT AGREEMENT

Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, Consent Agenda was approved as presented.

(Copied in full, Resolution 15-17 is filed in Resolution Book IV, Page 15)

(Copied in full, Resolution 16-17 is filed in Resolution Book IV, Page 16)

(Copied in full, Resolution 15-17 w/Exhibit A and letter of recommendation; Resolution 16-17; Lytton St. elevations and site plan; and employment agreement is filed on CD titled: "Town Council Supporting Documents" dated August 10th, and August 13th, 2017 in CD Book #1 titled: "Town Council Supporting Documents")

RECOGNITION AND PRESENTATION

ITEM 13. PRESENTATION IN RECOGNITION OF EAGLE SCOUT AWARD RECIPIENTS JOSEPH THOMAS VINCENT BLANEY AND ANDREW TYLER CLANCY, (*Mayor Young*)

Mayor Young recognized Joseph Thomas Vincent Blaney and Andrew Tyler Clancy for their outstanding accomplishment in achieving their Eagle Scout Award by reading and presenting each recipient with a signed and sealed Resolution in their honor. Eagle Scout Blaney, a member of Piedmont Council Troop 174 of the Boy Scouts of America was recognized for his community service project in which he displayed exceptional leadership and project management with the installation of a lighted flag pole surrounded by a flower garden at the Troutman ESC Park pavilion, and in the construction and installation of bird houses along the park's Joel Mashburn Fitness Trail. Eagle Scout Clancy, a member of Piedmont Council Troop 377 of the Boy Scouts of America was recognized for his community service project in which he also displayed exceptional leadership and project management with the construction and installation of 3 picnic tables and benches along the Troutman ESC Park Joel Mashburn Fitness Trail, and construction and installation of 2 benches along the parks Nature Trail. In conclusion, Mayor Young addressed the two recipients' asking that they please continue the leadership they have demonstrated, not only to this community, but to their country.

ITEM 14. BUSINESS SPOTLIGHT – THE HAIR EVENT SALON, (*Mayor Young*)

Mayor Young presented The Hair Event Salon as the August 2017 Business Spotlight stating that the business is one of the longest operating salons in Troutman and is located at 141 Wagner Street in one of Troutman's historical buildings, constructed in the 1920's. Shannon Luffman and her mom, Jan Tadlock took possession of the business in 2005 working hard to develop a unique atmosphere. The business has grown over the last 12 years and continues to do so. Since Shannon's mother's retirement in 2011, John Baldwin, Loretta Kirby, and Maddison Sigmon have joined the salon, all of whom has been an important part of the salon's success. The team's goal is to strive for greatness by ensuring every client has a great experience in a relaxed atmosphere and a feeling of confidence when they leave. The Hair Event participates in various Town events and would love for everyone to stop by their booth as well as the salon. For an appointment call 704-528-9985.

Shannon Luffman, owner of Hair Event Salon addressed Council thanking the Town for the recognition and their clients for their patriotism.

ITEM 15. RECOGNITION IN MEMORY OF K9 OFFICER ODIN, (*Matthew Selves, Police Chief*)

In memory of K9 Officer Odin, Police Chief Matthew Selves recognized his service to the Town of Troutman. He stated that Odin was born August 2008, and came to the Town in July 2010. He was certified as a K9 Officer in December 2010. Certifications included: tracking, article search, drug search, obedience, and aggression control. In April of this year, Odin was diagnosed with intestinal cancer and passed away on July 26th. A memorial service was held behind Town Hall on July 31st. A grave marker will be placed where Odin was laid to rest at the entrance of the Troutman ESC Park walking trail. Odin's service was not only well attended by Troutman Police and employees, but also many officers from other departments, representatives from North Carolina Council of Governments, as well as citizens. Chief Selves recognized and thanked Pet Pilgrimage of Mooresville on a job

well done (at no charge to the Town), and expressed appreciation to the community for their support. In loving memory of Odin, Chief Selves concluded by reciting the K9 Prayer. An American flag, clay paw print, along with a picture of Odin has been placed in the lobby in Odin's honor and memory.

STANDING REPORTS

ITEM 16. TROUTMAN PARKS AND RECREATION, (*Emily Watson, Parks and Recreation Coordinator*)

Parks and Recreation Coordinator, Emily Watson presented the following monthly Parks and Recreation report:

- Party in the Park was held last Friday night. Feedback regarding the event has been positive. Food vendors were pleased with their profits. Beer and wine sales netted a profit of \$1,116.16.
- Golf Tournament to benefit the Troutman ESC Park is August 26th. Interested parties can contact Sally Williams, coordinator of the tournament, Parks and Rec. Coordinator Emily Watson, or visit the Town's website for more information.
- Engraved brick project has been completed in front of the park pavilion.

Mayor Young asked if there is still opportunities to purchase bricks. Ms. Watson responded that there are four spaces that are blank, but she is not sure they can be removed for engraving.

Mayor Young thanked staff for their efforts in making Party in the Park a success.

ITEM 15. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (*Rebecca Lopez, Troutman Branch Manager*)

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following monthly library report on current and upcoming programs and events:

- Summer Reading Program has come to a close. Final number of attendees are as follows:
 - Kids - 228
 - Teens - 52
 - Adults - 133
 - Total - 413
 - Total of 60 Programs were held throughout June and July with a total attendance of 1,617.
- Chess Club is held every Friday in August at 4pm and is led by patrons Tristin & Steve Berner. The first class was full with patrons ranging from ages 6 to 60.
- Themes & Treats Book Club meet on the 2nd Wednesday of the month at 5:30pm. There is a monthly theme with snacks over book discussion. The next meeting is scheduled on September 13th with the theme being "Read A Book That Intimidates You".
- Solar Eclipse - Monday, August 21st, at 2:00pm a program will be held where kids can make Galaxy Slime. Viewing of the eclipse will be around 2:40pm with viewing glasses provided by the Library.
- Market Munchkins Story Time will be held Tuesday, August 29th, at 4:00pm at the Farmers Market in the Park. The theme is animals and the book will be about an alpaca who grows a garden with her friends. The vendors that deals with animals will talk with the kids.

Ms. Maxine Hargus, President of Troutman Friends of the Library thanked the Town council for initiating the "Adopt-a-Street Program" and the installation of the signs on Winchester Road and Mills Avenue. Troutman Friends of the Library were first in the Adopt-a-Street program.

COMMENTS FROM VISITORS AND GUESTS

The Public is invited to address the Town Council with comments or concerns. The public comment period is limited to three (3) minutes per individual.

None

NEW BUSINESS

ITEM 18. ANNEXATION (CONTIGUOUS), (AX-17-03), Applicant: Marta Vega, 0.5 acres located at 381 Winecoff Street, PIN 4741160067, *(Erika Martin, Planning Director)*

a. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director Erika Martin presented the annexation request for property is located on the corner of Winecoff Street and Gilcrest Lane stating that property owner Marta Vega is asking to be annexed into the Town to receive inside utility rates. Ms. Martin advised that the request meets Town standards and is already under Town zoning.

No others spoke for or against the annexation request.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 18-17 Titled: “*An Ordinance to Extend the Corporate Limits of the Town of Troutman, North Carolina (Contiguous)*”

Upon motion by Council member Jablonski, seconded by Council member Bryant, and unanimously carried, Ordinance 18-17 titled: “*An Ordinance to Extend the Corporate Limits of the Town of Troutman, North Carolina (Contiguous)*” was approved.

(Copied in full, Ordinance 18-17 is filed in Ordinance Book 8, Pages 171-172)
(Copied in full, petition of annexation, property map, public hearing notice is attached to these minutes)
(Copied in full, Ordinance 18-17, petition of annexation, property map, public hearing notice is filed on CD titled: “Town Council Supporting Documents” dated August 7th, and August 10th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 19. ANNEXATION (CONTIGUOUS), (AX-17-04), Applicant: Linda Stoughton, 128 Gilcrest Lane, PIN 4741066411, .497 acres, *(Martin)*

Planning Director Erika Martin explained that the proposed Resolution is basically to accept the petition for annexation and the certificate of sufficiency, and set the date of September 14th for a public hearing.

a. Adoption of Resolution 17-17 Titled: “*Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31*”

Upon motion by Council member Henkel, seconded by Council member Williams, and unanimously carried, Resolution 17-17 titled: “*Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31*” was approved.

b. Approval of Certificate of Sufficiency

Upon motion by Council member Bryant, seconded by Council member Henkel, and unanimously carried, Certificate of Sufficiency was approved.

c. Adoption of Resolution 18-17 Titled: “Resolution Fixing Date Of Public Hearing On Question Of (Contiguous) Annexation Pursuant To Article 4A Of G.S. 160A”

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, Resolution 18-17 titled: “Resolution Fixing Date Of Public Hearing On Question Of (Contiguous) Annexation Pursuant To Article 4A Of G.S. 160A” setting a Public Hearing date of September 14, 2017 was approved.

(Copied in full, Resolutions 17-17 is filed in Resolution Book IV, Page 17)

(Copied in full, Resolutions 18-17 is filed in Resolution Book IV, Page 18)

(Copied in full, petition of annexation, property map, certificate of sufficiency, public hearing notice is attached to these minutes)

(Copied in full, Resolution 17-17, Resolution 18-17, certificate of sufficiency, petition of annexation, and parcel map is attached to these minutes, and is filed on CD titled: “Town Council Supporting Documents” dated August 7th, and August 10th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 20. PARKS & RECREATION COMMITTEE APPOINTMENTS OF THREE (3) POSITIONS WITH TERMS EXPIRING AUGUST 14, 2017, (Emily Watson, Parks & Recreation Coordinator)

Parks and Recreation Coordinator Emily Watson advised that there are three positions expiring August 14, 2017 on the Parks and Recreation Committee; 1) John Larew; 2) Keri Bates; and 3) Alternate-Tonya Bartlett. The Parks and Recreation Committee unanimously recommends the following: reappointment of John Larew as full voting member; reappointment of Tonya Bartlett to a full voting member to fill the expired term of Keri Bates who no longer wishes to serve; and appointment of Felina Harris to fill the unexpired term (August 11, 2019) of Rebecca Lopez who has resigned from the Parks and Recreation Committee, leaving the alternate position vacant.

Council member Williams stated that Ms. Lopez is stepping down from the committee because she is going to be attending Grad School.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, approved reappointments of John Larew and Tonya Bartlett as full voting members (three year terms); and appointment of Felina Harris as full voting member filling the unexpired term of Rebecca Lopez that will expire August 2019.

(Copied in full, staff report, appointment and reappointment applications are filed on CD titled: “Town Council Supporting Documents” dated August 7th, and August 10th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 21. COMMENTS FROM TOWN COUNCIL AND MAYOR

Council member Williams:

- Thanked The Hair Event Salon for partnering with the Town
- Commended Parks & Rec. Coordinator Emily Watson and Chief Matthew Selves for a job well done in regards to Party in the Park, and National Night Out.
- Encouraged everyone to participate in the 6th Annual Golf Tournament. Profits to benefit the Troutman ESC Park.

Mayor Young:

- Advised that he has received nothing but positive comments from citizens regarding both events: Party in the Park and National Night Out. He relayed that citizens would like to have more Party in the Park events. Mayor Young commented that he heard that fans would have been nice in the pavilion.
- Calendar reminder/public invitation: Chili Cook-off, September 30th, Iredell County Fairgrounds. Support and sponsorship is needed.

Council member Henkel:

- Asked staff the status on the SIHS Greenway voicing concern as to why construction is stalled. Planning Director Martin commented that she did not have an update. Town Manager Longino stated that staff will contact the construction company for an update.
- Requested an update regarding sewer upgrades on South Eastway Drive. Town Manager Longino responded that Town Engineer Benjie Thomas is in the process of completing the paperwork to meet the August 28th grant application deadline and ready for approval at Council's September meeting.

Council member Jablonski:

- Requested an update regarding the hole on North Eastway Drive at Old Murdock Road. Town Manager responded that it is still a problem. Public Works has been continuously putting gravel and crush & run on the area which continues to sink; the hole will probably have to be opened again. Public Works Manager Adam Lippard stated that they have used a compaction mat (as used by the state) and have compacted it following state standards and it continues to sink. Camera work has been performed on the sewer lines several time showing no sign of a leak or infiltration. Next steps: reopen the 16' hole for further repair options.

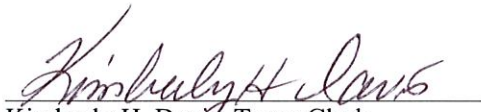
ITEM 22. COMMENTS FROM TOWN MANAGER

Town Manager Justin Longino:

- Thanked Pet Pilgrimage for their care of Odin.
- Chili Cook-off – Looking for sponsors and cooks.
- Fans for the pavilion are here at Town Hall awaiting installation.
- Halloween 5K on October 28th on the Town's Greenway system at dusk. All ages welcome. Come wearing your costume.
- Announced that Troutman Business Council is working on a video for the Town. A rough-cut of the video is currently playing on the monitor located in the Town Hall lobby with no sound or captions.
- New edition of the Whistle Stop Newsletter is available in the Town Hall lobby.
- Thanked Town Council on the approval of his Manager's Agreement.

ITEM 23. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, the August 10, 2017 Town Council meeting was adjourned at 7:48 pm.


Kimberly H. Davis, Town Clerk

